



PROCUREMENT & PROPERTY SERVICES



2021 Vendor Engagement Sessions

West Zone – Meetings (February 23rd, 25th and March 3rd)

Meeting will begin at 1800 Pacific

Presented by:

Nathan Sabo – West Zone Supervisory Contracting Officer

Kevin Toombs – FAM Program Specialist Contract Operations

MS Teams Live Event Attendee Options



Event Controls

Pause - Attendees can pause the live stream

Volume Control - Mute is available on this control as well. Click on the speaker icon.

Live - After pausing, clicking “Live” will jump the attendee forward to catch up to the live stream.

Timer - Indicator of where in the presentation the attendee's stream is versus the live event.

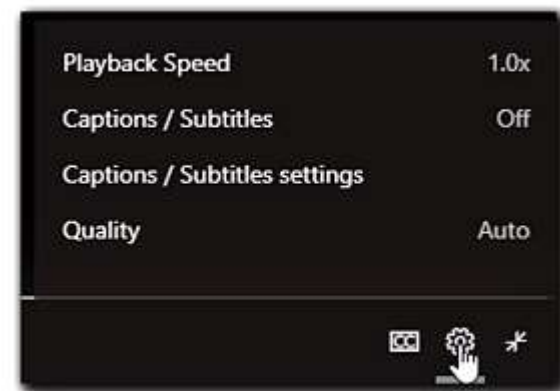


Playback Speed - Slow down to catch info, or speed up to grab information you may have missed and catch up to the live stream..

Captions/Subtitles -Turn on/off auto-generated captions.

Captions/Subtitles settings -Attendees can customize their caption experience by adjusting the text size, dark/light mode, etc.

Quality - Attendees can adjust the video quality to compensate for playback issues and resource demand.

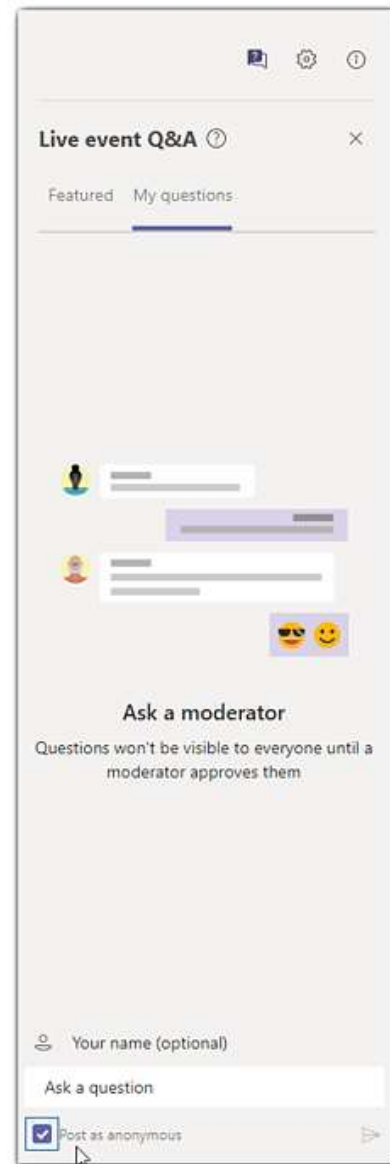


MS Teams Live Event Attendee Options

Engagement:

Attendees can ask questions and choose between giving their name or posting anonymously. The question will be seen by other attendees once approved by the event moderator. Because of the delay coupled with the approval process, it can take some time for your attendee to see their question answered.

Contracting Officers & Contract Operations Specialist are monitoring the Q&A and are prepared to address the questions. Questions that cannot be answered on the spot, maybe requiring more research will be saved, answered and posed on the beta.sam.gov after the last meeting March 3rd.



Agenda

- **Introductions/Overview of new PPS/IPO Organization**
- **I-BPA Overview – What is an I-BPA?**
- **2021 I-BPA Program Overview**
 - **New Solicitations and Rollover Modifications**
 - **Solicitation Specification, Exhibit H & “One Stop Shop”**
 - **Technical Evaluation Process - NO Inspections**
 - **Self Status within IROC**
 - **Time frames and Deadlines**
- **Help and Assistance**
 - **Procurement Technical Assistance Centers (PTAC)**
 - **Help Desk & 6 Step Quick Start Guide**
 - **Location of RFQ’s and Synopsis**
- **Question and Answer Session**



PPS

Incident Procurement Operations

Equipment & Services (ESB):

Coordinates the agency's pre-season needs for equipment and service contracts, supporting Fire and Aviation Management. The Equipment and Services; portfolio includes the I-BPA program and support across the Directorate, if necessary.




Who is my Contracting Officer?

- The Contracting Officer's name and phone number is located on your agreement.


SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER	PAGE OF PAGE
2. CONTRACT NO. 1204H119T7108	3. AWARD/EFFECTIVE DATE 07/14/2019 - 07/14/2022	4. ORDER NUMBER	5. SOLICITATION NUMBER 1204H119Q7005	6. SOLICITATION ISSUE DATE 03/11/2019 10:55 PDT	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Nathan Sabo	b. TELEPHONE NUMBER (No collect calls) 541-408-8754	8. OFFER DUE DATE/LOCAL TIME 04/05/2019 16:00 PDT	
9. ISSUED BY USDA Forest Service		CODE	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: _____ % FOR:		
Nathan Sabo 1740 SE Ochoco Way Redmond, Oregon, 97756			<input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input checked="" type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input checked="" type="checkbox"/> 8(A) NAICS: 115310 SIZE STANDARD: \$ 19.0 million		

- Review the website:
https://www.fs.fed.us/business/incident/contacts.php?tab=tab_c

MENU


AQM

INCIDENT PROCUREMENT
Contacts



Vendor Info

COVID-19

Resources

Communications

VIPR

IBS

Correspondence / Contacts



PPS

Signing Contracting Officer – East Zone

East Zone (Regions 1, 2, 4, 8, 9 & National) - Competitive VIPR - IBPAs

Kim Luft - Supervisory CO East Zone - kimberly.luft@usda.gov 720-467-8317

Solicitation/Equipment Type	Contracting Officer	Year Awarded	Solicitation Years
Clerical Support Trailers (National)	Kim Luft	2021	2021 - 2024
Communication Trailers (National)	Kim Luft	2019	2019 - 2024
Helicopter Operation Support Trailers (National)	Kim Luft	2019	2019 - 2024
GIS Units (National)	Kim Luft	2020	2020 - 2025
Crew Carriers (National)	Kim Luft	2018	2018 - 2023
Mobile Laundry Units (National)	Kim Luft	2018	2018 - 2023

CO - Kim Luft - Supervisory CO East Zone - kimberly.luft@usda.gov 720-467-8317

Solicitation/Equipment Type	Contracting Officer	Year Awarded	Solicitation Years
Medical Services (Region 1 Only)	Jeffrey Gardner	2020	2020 - 2023
Heavy Equipment	Jeffrey Gardner	2020	2020 - 2023
Misc. Heavy Equipment	Jeffrey Gardner	2021	2021 - 2024
Heavy Equipment with Water	Jeffrey Gardner	2019	2019 - 2022

CO - Jeffrey Gardner – jeffrey.gardner@usda.gov 406-329-3779

Solicitation/Equipment Type	Contracting Officer	Year Awarded	Solicitation Years
Water Handling	RaShauna Workman	2019	2019 - 2022
Weed Wash Units	RaShauna Workman	2019	2019 - 2022
Potable, Gray Water, and Trailer Mounted Hand Wash Stations	RaShauna Workman	2021	2021 - 2024

CO - RaShauna Workman – Rashauna.Workman@usda.gov 541-575-3131

Solicitation/Equipment Type	Contracting Officer	Year Awarded	Solicitation Years
Chippers	Randal Sadler	2021	2021 - 2024
Fallers	Randal Sadler	2020	2020 - 2023
Mechanic with Service Truck	Randal Sadler	2020	2020 - 2023
Fuel Tenders	Randal Sadler	2020	2020 - 2023

CO - Randal Sadler – randal.sadler@usda.gov 970-385-1266

Solicitation/Equipment Type	Contracting Officer	Year Awarded	Solicitation Years
Mobile Sleeper (Region 4 Only)	Taylor Jones	2020	2020 - 2023
Vehicle with Driver (Region 4 Only)	Taylor Jones	2020	2020 - 2023
Refrigerated Trailers (Regions 2 & 4)	Taylor Jones	2019	2019 - 2022

CO - Taylor Jones – taylor.jones@usda.gov 801-625-5272



PPS

Signing Contracting Officer – West Zone

West Zone (Regions 3, 5, 6 & 10) - Competitive VIPR - IBPAs				
Nathan Sabo - Supervisory CO West Zone - nathan.sabo@usda.gov 541-408-8754				
Solicitation/Equipment Type	Contracting Officer	Purchasing Agent	Year Awarded	Solicitation Years
Mobile Sleeper Units (Region 5)	Nathan Sabo	N/A	2021	2021 - 2024
Solicitation/Equipment Type	Contracting Officer	Purchasing Agent	Year Awarded	Solicitation Years
Heavy Equipment (Region 3)	Columbus Campbell	TBD	2020	2020 - 2023
Weed Washing Units (Regions 3,5,6)	Columbus Campbell	TBD	2019	2019 - 2022
Mechanics With Service Truck (Regions 3,5,6)	Columbus Campbell	TBD	2020	2020 - 2023
CO - Columbus Campbell – columbus.campbell@usda.gov 480-276-9568				
PA - TBD				
Solicitation/Equipment Type	Contracting Officer	Purchasing Agent	Year Awarded	Solicitation Years
Miscellaneous Heavy Equipment	Lydia Moore-Ward	Ruby Knight	2021	2021 - 2024
Incident Base Units - (Region 5 Only)	Lydia Moore-Ward	Ruby Knight	2021	2021 - 2024
Refrigerated Trailers (Regions 5,6)	Lydia Moore-Ward	Ruby Knight	2019	2019 - 2022
Vehicle with Driver (Regions 5,6)	Lydia Moore-Ward	Ruby Knight	2020	2020 - 2023
CO - Lydia Moore-Ward – lydia.moore-ward@usda.gov 626-201-4904				
PA - Ruby Knight - ruby.knight@usda.gov				
Solicitation/Equipment Type	Contracting Officer	Purchasing Agent	Year Awarded	Solicitation Years
Potable/Gray Water Truck & Trailer Mounted Handwashing (Regions 3,5,6)	Craig Ericson	Eric Rusch	2021	2021 - 2024
Chainsaw Repair Trailers (Region 5)	Craig Ericson	Eric Rusch	2021	2021 - 2024
Heavy Equipment with Water (Region 5)	Craig Ericson	Eric Rusch	2019	2019 - 2022
Fuel Tenders (Region 3,5,6)	Craig Ericson	Eric Rusch	2020	2020 - 2023
CO - Craig Ericson – craig.ericson@usda.gov 530-559-6264				
PA - Eric Rusch - eric.rusch@usda.gov 707-373-5326				
Solicitation/Equipment Type	Contracting Officer	Purchasing Agent	Year Awarded	Solicitation Years
Heavy Equipment (Region 5)	Nathan Stampke	Tracy Lisius	2021	2021 - 2023
Heavy Equipment (Region 6)	Nathan Stampke	Tracy Lisius	2020	2020 - 2023
Emergency Medical Technicians	Nathan Stampke	Tracy Lisius	2019	2019 - 2022
Advanced Life Support (ALS) and Basic Life Support (BLS) Ambulance Services	Nathan Stampke	Tracy Lisius	2019	2019 - 2022
CO - Nathan Stampke – nathan.stampke@usda.gov 458-231-1180				
PA - Tracy Lisius - tracy.lisius@usda.gov 541-604-9267				
Solicitation/Equipment Type	Contracting Officer	Purchasing Agent	Year Awarded	Solicitation Years
Chipper (Regions 3,5,6)	Linda Neely	Chase Knight	2021	2021 - 2024
Water Handling (Regions 3,5,6)	Linda Neely	Chase Knight	2019	2019 - 2022
Fallers (Regions 3,5,6)	Linda Neely	Chase Knight	2020	2020 - 2023
CO - Linda Neely – linda.neely@usda.gov 458-256-7465				
PA - Chase Knight - chase.knight@usda.gov 458-218-2120				



PPS

WHAT IS A VIPR I-BPA?

- An Incident Blanket Purchase Agreement (I-BPA) is not a binding contract. Orders placed against the I-BPA or 'BPA Calls' create the binding contract at time of order/dispatch. Finally, I-BPAs have **NO GUARANTEE OF WORK**. NO FUNDING ASSOCIATED TO I-BPA.
- I-BPAs are established preseason to fulfill reoccurring needs during the fire season. The Government and the Contractor agree on; rates, location of resources, and ensure the vendor's resources meet the Government's requirements/specifications. I-BPAs are typically a 3-year duration. Each year the vendor has the opportunity to change; pricing, dispatch center, location of equipment and replace equipment (like or better without changing typing).
- I-BPAs can be used by any Government Wildland Fire Partners (State/Counties), but it is OPTIONAL.



WHAT IS A VIPR I-BPA?

- Each I-BPA advertisement is intended for multiple awards. Each award is associated to a vendor, a piece of equipment and a dispatch center. A ranked listing of similar equipment is called a Dispatch Priority Listing (DPL).
- Ranking is determined and generated by the VIPR software program. “Advantage” are clearly listed within the solicitation and may factor into DPL ranking.
- When there is an incident, after Agency and Cooperator resources have been used, the DPL of the closest dispatch center is used following the ranked order and I-BPA holders are contacted.
- If the local DPL is exhausted, there maybe an OPTION to use neighboring dispatch centers DPLs. Depending on current Agency Preparedness Level.



I-BPA Preseason Agreements are available for the following equipment/service categories:

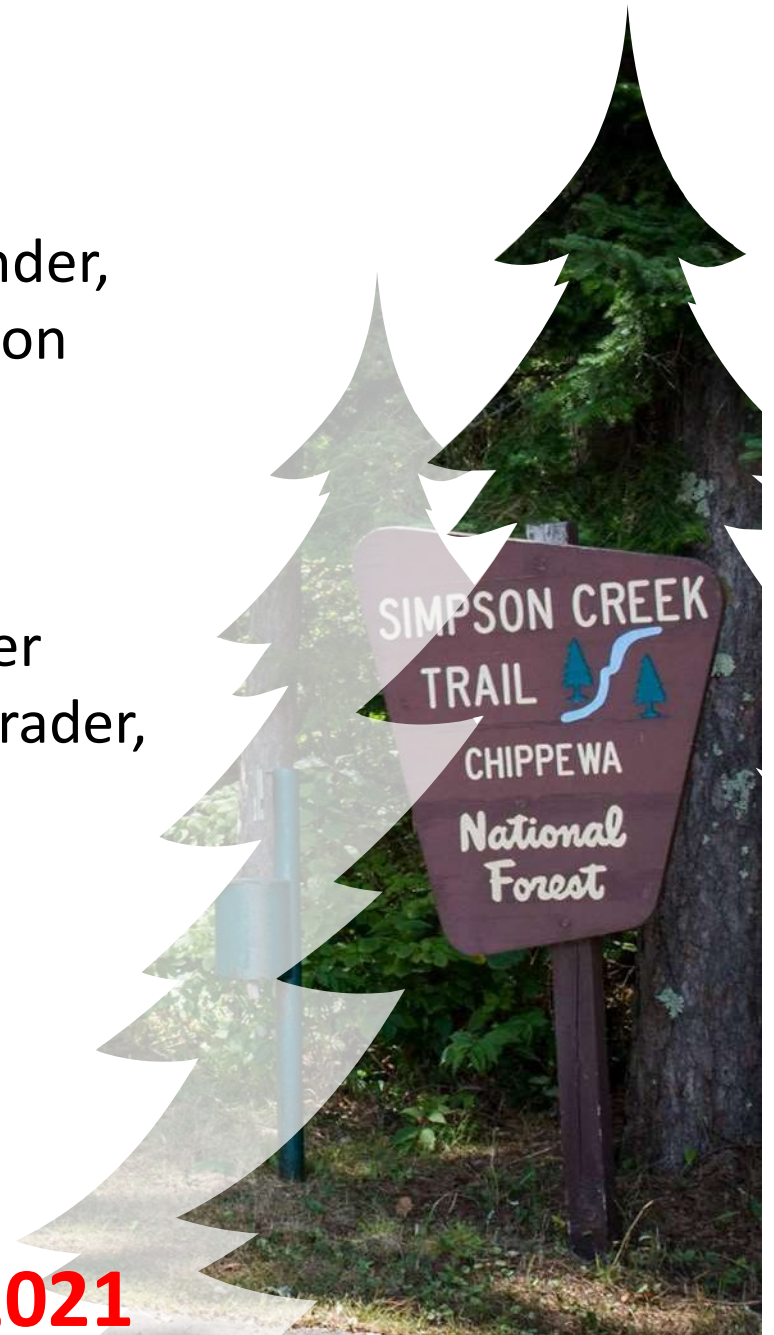
- Bus, Crew Carrier
- Chipper
- Clerical Support Unit
- Communications Unit
- Dozer
- Engine
- Excavator
- Faller and Faller Module
- Feller Buncher
- Fuel Tender
- GIS Unit
- Gray Water Truck
- Handwashing Unit
- Helicopter Operations Support Unit
- Masticators-Boom Mounted
- Mechanic with Service Truck – Heavy Equipment Type 1
- Mechanic with Service Truck – Light Auto/Heavy Truck Type 2
- Mobile Laundry
- Mobile Sleeper Unit
- Potable Water Truck
- Pumper Cat
- Refrigerated Trailer
- Road Grader
- Skidder
- Skidgine
- Softtrack
- Strip Mulcher/Masticator
- Tractor Plow
- Transport
- Vehicle with Driver
- Water Tender (Support or Tactical)
- Weed Washing Unit



PPS

2021 Solicitations

- Potable Water Tender, Gray Water Tender, and Trailer-Mounted Hand Wash Station
- Chipper
- Miscellaneous Heavy Equipment: Feller Buncher, Mulcher/Masticator, Road Grader, and Skidder
- Regional Specialized Equipment
 - Mobile Sleeper Units (CA)
 - Incident Base Units (CA)
 - Mobile Chain Saw Repair Trailers (CA)
 - Heavy Equipment (CA)



Solicitations Close March 31, 2021

2021 Rollover Modifications

- Water Handling – Engines and Tenders
- Weed Wash Units
- Mechanics With Service Truck
- Refrigerated Trailers
- Vehicle With Driver
- Fuel Tenders
- Fallers
- Heavy Equipment with Water
- Heavy Equipment (WA & OR)
- Emergency Medical Technicians (WA & OR)
- Ambulance Services (WA & OR)

Rollovers Close March 15, 2021



Miscellaneous Heavy Equipment:

- Major Changes to 2021 Solicitation
 - Mulcher/masticator head requirement changes
 - See Section D.2.1.1 (Strip Mulcher/Masticator)(2)
 - Radio requirement for operators– See Section D.2.1.1(a)(15)
- See Section E of the solicitation for technical evaluation submission requirements.



Potable Water, Gray Water Tenders & Trailer Mounted Hand Wash Stations

- Major Changes to 2021 Solicitation
 - A tractor/trailer combination (5th wheel trailer) or tow behind trailer (bumper pull) may qualify as a potable water vehicle. The following requirements apply regardless of vehicle configuration – See Section D.2.1.2.2(a)
 - Trailer Mounted Handwash Station Specifications - See D.2.1.2.3(a)
 - Minimum of one wash basin shall be of sufficient clearance for washing of 1-liter water bottles – See Section D.2.1.2.3(e)(6)
- See Section E of the solicitation for technical evaluation submission requirements.

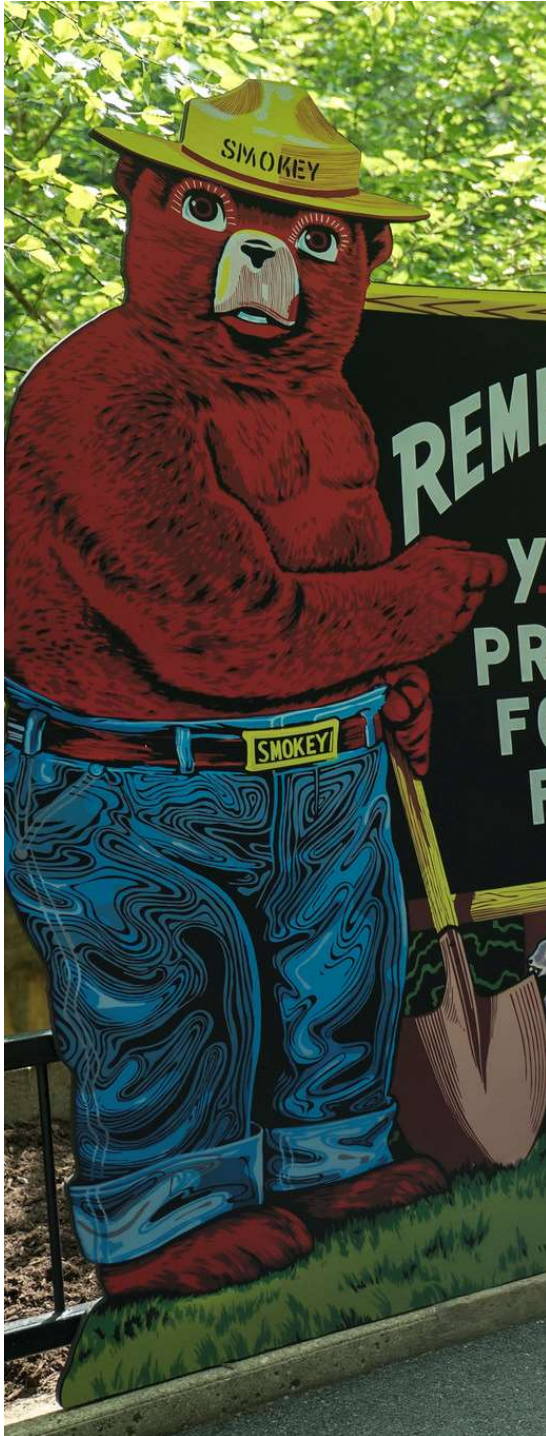


PPS

Chippers

- Major Changes to 2021 Solicitation
 - Minimum of a 3-person crew – See Section D.2.1.1
- See Section E of the solicitation for technical evaluation submission requirements.





Single Website – “One Stop Shop”

(Updated in real time)

Exhibit H – Geographic area terms and conditions

- State specific terms and conditions
- Requirement for vendor self-status using web portal

Critical Points of Contact

- Contracting Officer and Purchasing Agent cell phone and email address
- Payment center contact information

Special Announcement Notifications

- COVID-19 information
- I-BPA FAQs



PPS

Technical Evaluation Process

(Section E)

<https://youtu.be/WTaEf-EX8X8>



[illegible]

Self Status in IROC

2021 – Vendors will be required to self status their equipment within the IROC web status tool.

To obtain an account access guides on the website

- 1.) Obtain NAP account
- 2.) Request Access – if you do not have an existing IROC account
- 3.) Access IROC



Setting Web Status

- 1.) Log in to IROC
- 2.) Type Web Status in Filter and select Web Status Resource Manager module
 - a) set the status for one or more resources
- 3.) Set the Available Area or Set Resource Status
 - a) Click the checkbox of the Resource(s)
 - b) Set the Available Area or Resource Status
 - i) Local, State, National or GACC
 - ii) Available or Unavailable
- 4.) Click Update and then click Close



Critical Timeframes and Deadlines

New Solicitations

February 16th

- Solicitations Open

March 31st

- Solicitations Close – Quotes Due

April 7th

- Technical Submittal Documentation Due

First half of June

- Awards Finalized and DPLs Published



PPS

Critical Timeframes and Deadlines

Rollover Modifications

February 16th

- Modifications Issued

March 15st

- Modifications Close

April 30th

- Replacement Inspections Due

First half of June

- Awards Finalized and DPLs Published



PPS

Help and Assistance



Procurement Technical
Assistance Centers



VIPR/IIA Help Desk



6 Step Quick Start Guide



PPS

Procurement Technical Assistance Centers

(PTAC - <https://www.aptac-us.org/>)

Arizona

- 480-647-9989
- Website: <https://azptac.com/>

California

- 916-442-1729
- <http://cacapital.org/ptac/>

New Mexico

- 505-224-5965
- <http://www.nmptac.org>

Oregon

- 541-736-1088 or 800-497-7551
- <http://www.gcap.org>

Washington

- 360-464-6043
- <http://www.washingtonptac.org>



PPS

VIPR/IIA Help Desk

- **VIPR-**

- <http://www.fs.fed.us/business/incident/vendorsupport.php>
 - VIPR Vendor User Guide/Quick Reference Guide
 - Vendor Web Application Overview PowerPoint
 - Tutorials Online step by step
 - FAQs: <http://www.fs.fed.us/business/incident/faq.php>
 - Helpdesk Email: IIA-HelpDesk@fs.fed.us

HELPDESK 1-866-224-7677 (Option 3)



6 Step Quick Start Guide for New Vendors

Click on link “Vendor Information Brochure”

https://www.fs.fed.us/business/incident/vendors.php?tab=tab_signup

- **Step 1** – Obtain an e-mail address: If you don’t already have one, obtain a valid email address. You can obtain one from your internet service provider (ISP) or you can use one of the many free services available on the Web. A valid email address is required to register with Data Universal Number System (DUNS), System for Award Management (SAM), and eAuthentication.
- **Step 2** – Obtain DUNS Number; <http://fedgov.dnb.com/webform/>
- **Step 3** – Obtain an IRS TIN Number; For invoicing, payment, and tax purposes, you must have a Taxpayer Identification Number as required by the IRS. www.irs.gov

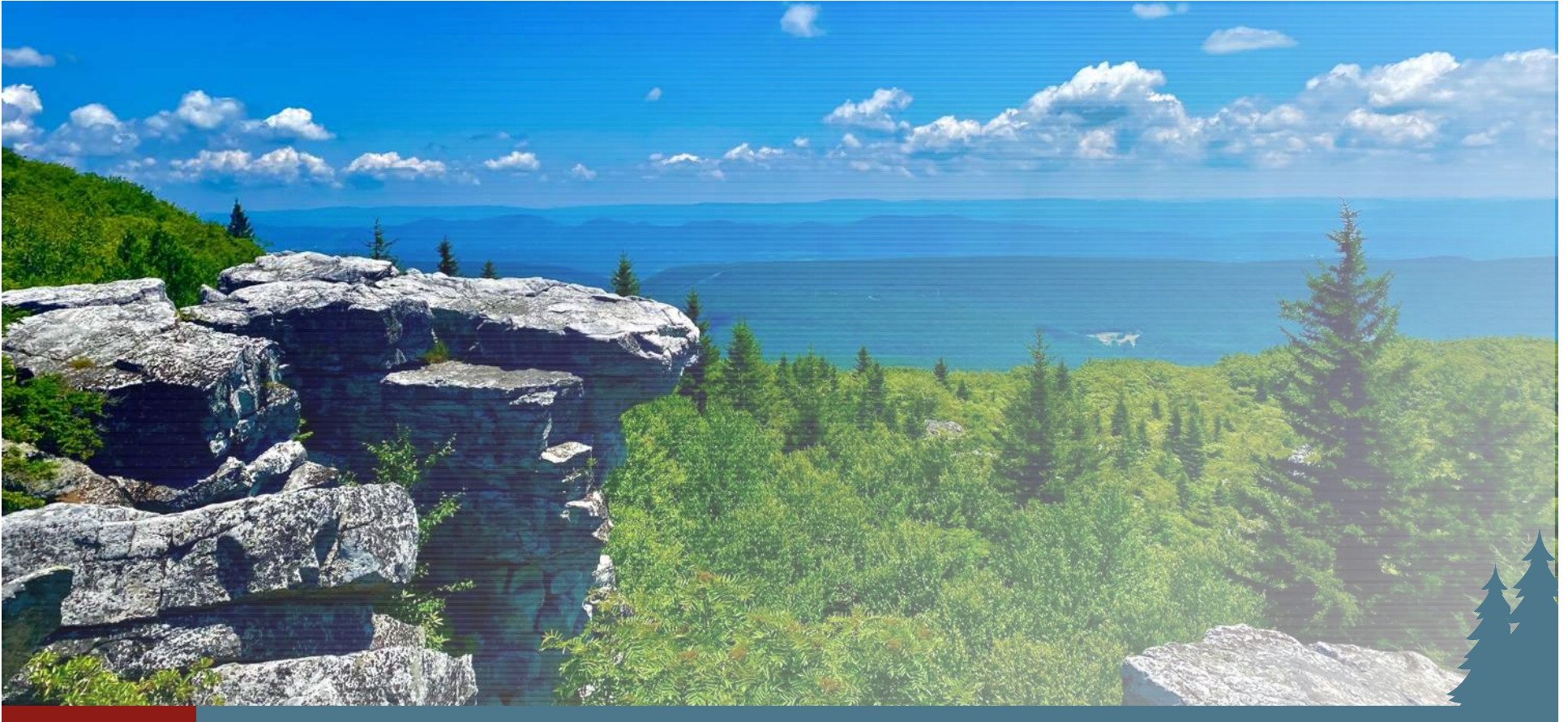


6 Step Quick Start Guide for New Vendors

Continued

- **Step 4** – Register with SAM: In order to do business with the Federal Government (as required by FAR 4.11), you must register in the System for Award Management (SAM). You are required to validate your information in SAM once per year. Even if you do not have any updates, you must access SAM at least once every 12 months to keep your SAM account active. The Government cannot make payments to vendors with an expired or inactive SAM account.
- **Step 5** – Obtain Level 2 e-Authentication account; The individual from your company who will be signing your preseason incident agreement with the Forest Service must obtain a Level 2 eAuthentication account in order to transact business with the government. NOTE: You MUST access your eAuthentication account at least once every 90 days to keep your account from being deactivated.
<https://www.fs.fed.us/business/incident/eauth.php>
- **Step 6** – Register at beta.SAM and watch for business opportunities: Every competitive solicitation we offer is first posted to beta.SAM, which provides you with government-wide business opportunities. Every solicitation is different, so carefully read the instructions on how to submit your offers. <https://beta.sam.gov/>





Questions?